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| Meeting | Mangawhai Community Park Governance Committee |
| Date | Monday 21 January 2019 |
| Time | Meeting started 10.00am Meeting concluded 11.48am |
| Venue | Meeting Room, Kaipara District Council offices – 6 Molesworth Drive, Mangawhai |
| Status | Confirmed |

Minutes

Membership

Chair: Councillor Anna Curnow

Members: Messrs Maurice Langdon and Jim Wintle, Deputy Mayor Peter Wethey

Staff and Associates:

Chief Operating Officer and General Manager Infrastructure, Parks and Recreation Manager, Property and Commercial Advisor, Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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Minutes of the Mangawhai Community Park Governance Committee
Monday 21 January 2019, Mangawhai
1 Opening
1.1 Present

Councillor Anna Curnow (Chair), Maurice Langdon, Mayor Jason Smith, Deputy Mayor Peter Wethey and Jim Wintle

In Attendance

| Name | Designation | Item(s) |
|---------------|--|--------------------|
| Curt Martin | Chief Operating Officer and General Manager Infrastructure | 3.1—closure |
| John Burt | Commercial and Property Advisor | 3.1—closure |
| Hamish Watson | Parks Officer | All |
| Tanya Wilson | Governance Advisor | All |
| Lisa Hong | Governance Advisor | All (Minute-taker) |

1.2 Apologies

Nil.

1.3 Confirmation of Agenda

[Secretarial Note: Pursuant to Standing Orders 9.13, the Chair stated that ‘update on the negotiations on the Mangawhai Museum and Historical Society and Mangawhai Artists Incorporated’s licences to occupy’ will be discussed as item 5.1, as a minor matter not on the agenda. This item was not included in the agenda as it pertains to letters received before this meeting, after the agenda was published. Due to the nature of the discussion, the Committee resolved to hold this discussion in a public excluded session.]

Moved Curnow/Wintle

That the Mangawhai Community Park Governance Committee confirms the Agenda.

Carried

1.4 Conflict of Interest Declaration

| Name | Interest |
|------------|---|
| Jim Wintle | Member of Mangawhai Pioneer Village Trust |

1.5 Deputations and Presentations

Nil.

2 Confirmation of Minutes

2.1 Mangawhai Community Park Governance Committee minutes 19 November 2018

General Manager Governance, Strategy and Democracy 1611.05

Moved Curnow/Langdon

That the minutes of the meeting of Mangawhai Community Park Governance Committee held on 19 November 2018 be confirmed as a true and correct record.

Carried

3 Decision

3.1 Mangawhai Activity Zone Charitable Trust – Variation of Licence to Occupy

Parks and Recreation Manager 4702.13.04

Moved Wethey/Wintle

That Mangawhai Community Park Governance Committee:

- a) *Supports a variation of the Mangawhai Activity Zone Charitable Trust's Licence to Occupy to extend the lease area to provide for a proposed pump track, as shown in Attachment B appended to the 'Mangawhai Activity Zone Charitable Trust – Variation of Licence to Occupy' report, and to allow for the operation of a small takeaway café; and*
- b) *Recommends to Council to approve a variation of the Mangawhai Activity Zone Charitable Trust's Licence to Occupy to extend the lease area to provide for a proposed pump track, as shown in Attachment B appended to the aforementioned report noting that the construction may only occur after any tree removal; and*
- c) *Recommends to Council to approve a variation of the Mangawhai Activity Zone Charitable Trust's Licence to Occupy to allow for the operation of a small takeaway café, subject to the same conditions as in a similar Council concession agreement and including:*
 - *review period*
 - *specified location*
 - *structure to be no bigger than a 20-foot container and to be re-locatable*
 - *restricted to takeaways-only*
 - *no dedicated seating area and no deck*
 - *hours of operation*
 - *rubbish removal*
 - *building and health consents to be obtained at no cost to Council*
 - *the primary purpose being a fundraiser for MAZ.*

Carried

4 Information

4.1 Mangawhai Community Park Master Plan Operations Update - November 2018 to December 2018

Parks and Recreation Manager 4702.13.06/OR

Moved Curnow/Wethey

That Mangawhai Community Park Governance Committee notes the Parks and Recreation Manager's report 'Mangawhai Community Park Master Plan Operations Update - November 2018 to December 2018'.

Carried

Confirmed

5 Public Excluded minute items 21 January 2019

The meeting went into Public Excluded session at 11.35am.

Moved Curnow/Langdon

That the public be excluded from the following part of the proceedings of this meeting namely:

- Mangawhai Museum, Community Art Centre and Pioneer Village Licences to Occupy – Update on negotiations

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered: | Reason for passing this Resolution | Ground(s) under Section 48(1) for the passing this resolution: |
|--|--|---|
| Mangawhai Museum, Community Art Centre and Pioneer Village Licences to Occupy – Update on negotiations | <i>S7(2)(i) enable any local authority holding the information to carry on without prejudice or disadvantage negotiations (Including commercial and industrial negotiations)</i> | <i>S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i> |

Carried

6 Open MCPGC minutes 21 January 2019

Meeting returned to Open session at 11.47am.

Closure

The meeting closed at 11.48am.

Confirmed 15 April 2019

Chair Councillor Anna Curnow

Kaipara District Council

Dargaville

Confirmed